# Emergency Procedures

At Kamwenda Engineering Associates and logistics Consultants Ltd, we understand accidents and incidents occur. In case of an emergency, the following procedures should be followed to the latter.

1. Attend to the emergency- either removing the source of accident/incident.
2. Remove person from source of injury.
3. Administer first aid whenever applicable. If the injured people/person are in critical condition take to hospital to seek proper medical attention.
4. Report the incident/accident- Reporting of accidents or incidents should be to the supervisor in charge then to the appointed occupational health and safety officer.
5. Assess the causative agent of near miss, incident or accident.

6. Fix the problem- In case of a near miss, fix the problem to avoid any accident or incident which could occur later.